

Module Title: Specialisation Internship Placement Departmental

Module Code: B3282

Level: BAICA – 8th Semester...Lesson Plan

S. No.	Units	Topics / Activities
1	Internship Orientation and Goal Setting	<ul style="list-style-type: none">• Understanding Internship Expectations• Setting Personal and Academic Goals
2	Adaptability and Professional Learning	<ul style="list-style-type: none">• Adapting to New Work Environments• Learning from New Situations
3	Applying Academic Knowledge at Work	<ul style="list-style-type: none">• Using Classroom Knowledge in Practice• Integrating Learning from Different Areas
4	Workplace Communication Skills	<ul style="list-style-type: none">• Audience, Purpose and Context• Evidence-Based Communication
5	Professional Conduct and Work Ethics	<ul style="list-style-type: none">• Responsibility and Accountability• Workplace Professionalism
6	Leadership and Teamwork	<ul style="list-style-type: none">• Leadership in Daily Work• Team Coordination and Collaboration
7	Entrepreneurial Mind-Set and Initiative	<ul style="list-style-type: none">• Identifying Opportunities• Innovation and Problem-Solving
8	Resource and Risk Management	<ul style="list-style-type: none">• Managing Time and Resources• Understanding Risks and Decision-Making
9	Reflection on Success and Failure	<ul style="list-style-type: none">• Analysing Challenges• Learning from Mistakes and Achievements
10	Internship Documentation and Reporting	<ul style="list-style-type: none">• Internship Report Preparation• Record Keeping and Reflection
11	Professional Portfolio Development	<ul style="list-style-type: none">• LinkedIn Profile Development• Showcasing Internship Experience
12	Evaluation and Viva Voce	<ul style="list-style-type: none">• Internship Presentation• Viva Voce Examination